

This document has been redacted to remove any commercially sensitive information and is now classified as DCC Public.

Should you have any queries, please contact  
[SmartDCCCommercial@SmartDCC.co.uk](mailto:SmartDCCCommercial@SmartDCC.co.uk)

## Call-Off Contract

DCC Core Team – Programme Director Aug - Oct 2020

Call-Off Contract Ref: DCC0048

*[Bidder Note: DCC may refine this template further during the procurement process]*

This Call-Off Contract is entered into between the following parties, pursuant to the MSA entered into between them upon 1st April 2020: -

- (1) **SMART DCC LIMITED** a company registered in England and Wales under company number 8641769 whose registered office is at 30 Berners Street, London, England, W1T 3LR ("DCC");
- (2) **CAPITA IT SERVICES LIMITED** a company registered in Scotland under company number SC045439, whose registered office is Pavilion Building Ellismuir Way, Tannochside Park, Uddingston, Glasgow, G71 5PW, ("Contractor");

Capitalised terms mean the same as set out in the MSA or this Call-Off Contract.

### 1. Call-off Contract Terms and Conditions

The terms of the Call-Off Contract shall be as set out in the table below.

Category	Agreed Term
Start Date	01/08/2020
End Date	31/10/2020
Total Duration	64 Working Days
Extension	This is a fixed duration engagement and as a result no extension applies.
Services	The Contractor shall provide the Services specified in Section 2 of this Call-Off Contract
Charges	The Charges for the Services set out in this Call-Off Agreement shall be as set out in Section 3 of this Call-Off Contract
Will the Services be tested in accordance with Clause 8 of the MSA?	No
Will Service Levels and/or Service Credits apply to the Services?	No Service Levels or Service Credits are applicable

Is a Security Management Plan required pursuant to Schedule 2.5 of the MSA?	No
List out the categories of Data which either party may receive from the other.	General data shared under email and meetings
Contractor to specify the geographical locations where the Contractor will host Data pursuant to this Call-Off Contract.	UK
List Contractor Background IPR to be used as part of the Services and the party so using.	Not applicable
List Bespoke IPR to be developed as part of the Services.	Not applicable
List any DCC Background IPR to be used as part of the Services.	Not applicable
List of any third parties who may be entitled under the Contracts (Rights of Third Parties) Act 1999	None
Processing of Personal Data	
Nature and purpose of Processing.	None expected
List out the categories of Personal Data which	None Expected

are to be Processed by the Contractor on behalf of the DCC.	
Categories of Data Subjects.	None Expected
Duration of Personal Data Processing	N/A

2. Description of Services

2.1 In Scope

Provision of a Programme Director resource [REDACTED] during August and October 2020 for the delivery of the separation Programme also known as Enterprise IT.

3. Details of Charges

3.1 Commercial Approach

3.1.1. All pricing is quoted on a [REDACTED] with all works carried out within normal Monday to Friday daytime working hours with the exception tasks delivered under Change Control, which will be provided out-of-hours. These charges will be billed monthly.

3.1.2. Pricing is based on the 2020 Capita contractual day rates, all pricing will be subject to indexation (RPI)

3.1.3. If for any reason DCC should alter the scope of the deliverables after Technology Solutions has provided costs, Technology Solutions reserves the right to amend the costs provided to account for any such changes.

3.1.4. Two weeks' notice is required to stand the resources down.

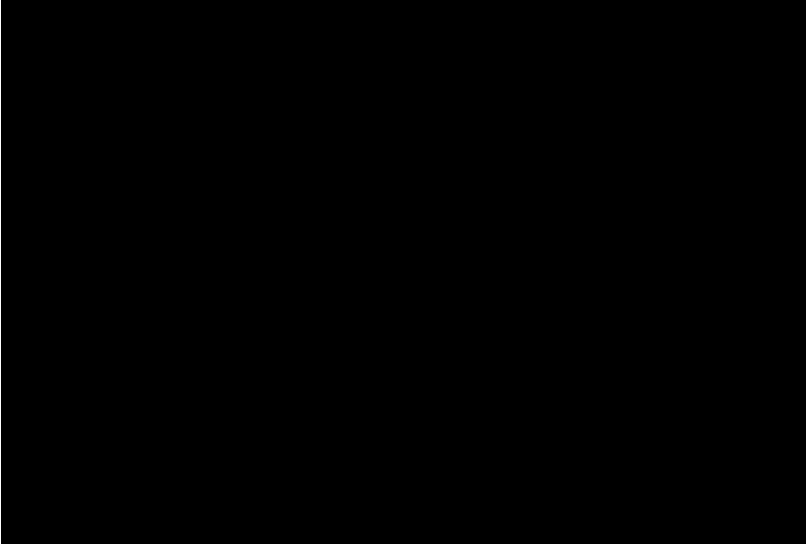
3.2 Pricing Table

[REDACTED]
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3.3 Overall Price

[REDACTED]
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**4. Approvals**

<b>Approval to Engage</b>	
In signing the below DCC agree to the engagement of the work items listed above under the terms of the Master Services Agreement	
<b>For and on behalf of CAPITA IT Services Limited:</b>	
<b>For and on behalf of Smart DCC Limited:</b>	